



Solarize Fairbanks Crisis Response Plan

In accordance with our [State Administration](#) and the Centers for Disease Control and Prevention (CDC) [guidelines and recommendations](#), Solarize Fairbanks will do our part to ensure the safety and well-being of our communities. We encourage all of our participants, partners, and community campaigns to do the same.

As we focus on taking proactive measures to continue to navigate the combat COVID-19 pandemic, this document will be used to prepare for crises that may impact the communities and regions that we serve. This will be a living document to adjust to guidelines and current circumstances.

Roles

Solarize Fairbanks consists of employees from various community organizations: Information Insights, Northern Alaska Environmental Center (Northern Center), The Alaska Center, Alaska Center for Energy and Power (ACEP), Fairbanks Climate Action Coalition (FCAC), and other community leaders and volunteers. They collectively make up the structure to guide the mechanisms, outreach, and direction of Solarize Fairbanks. Their roles in a situation of a crisis will be guided by the needs and circumstances of the communities in the Interior, and they will finalize any major campaign shifts or postponements.

The Solarize Campaign Team will streamline the guidance, resources, and support for all Solarize Area Campaigns. This team's role in a situation of a crisis will be to determine, finalize, and guide how Solarize Fairbanks' outreach and organizing will continue in respect to the circumstances in the communities campaigns are in.

Each campaign has an Area Organizer(s), and several committees (Selection, Outreach, and Steering). Understanding that the Area Organizer(s) are the heads of each campaign, we encourage and trust that the Area Organizer(s) and members of any Campaign Committee to develop a response plan relevant to their community that remains consistent with the Campaign Team's, state and federal guidelines.

Community Wellness

In respect to COVID-19, Solarize Fairbanks will adhere to the most recent recommendations of the CDC and State Administration Health Mandates by masking in public spaces and gatherings, practicing consistent hand hygiene, physically distancing, and self-quarantining if necessary in order to be proactive in slowing down the spread of the virus, and to protect our most vulnerable and marginalized community members. We will continue to monitor local COVID contraction numbers and variant outbreak notices to determine if in-person events can happen, and how.



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Area Organizers, Committee Members, and Campaign Participants are expected to adhere to these steps to protect themselves and each other. Area Organizers, Committee Members, and Campaign Participants are encouraged to utilize virtual means and tools for their meetings, recruitment, and outreach. We ask in-person activities or events be reserved to small neighborhood gatherings, that masking be observed regardless of vaccination status, and hand sanitizer/hand-washing stations be provided. Flyering, canvassing, lit-dropping, etc, will be permitted if those engaged in those activities are masked and physically distancing - regardless of vaccination status.

Virtual Organizing Protocol

Understanding that Solarize Fairbanks is a community-led initiative and relies on collaboration and outreach, we want to ensure that we are continuing our organizing in a safe and manageable manner that reduces risk and infection. In respect to COVID-19, we will mainly utilize online services such as Zoom, Google Drive, Email, Phone, and Facebook for any recruitment, outreach, and Core functions -

- **Google Shared Drive:**

All Area Organizer materials, sign-in sheets, recordings, pictures, participant data will be shared in the Solarize Fairbanks Shared Google Folder. All Area Organizers, Committees, and Campaign Team members will have access to the shared folder. The Campaign Team is expected to manage the shared folder with all Solarize Fairbanks outreach materials, to include contact lists, meeting recordings, e-flyers, presentations, and videos. Area Organizers and Committees are expected to regularly check, and update respected sign up data. For access, or trouble accessing the drive or specific files, Area Organizers and Committees may contact the Campaign Team.

- **Meetings and Community Webinars:**

All meetings and workshops will be conducted virtually until further notice. The Solarize Campaign Team will be using Zoom for any community webinars and gatherings to avoid campaign restraints and costs to the leads, committees, partners, and participants; and will record those gatherings for future use and reference. The Area Organizer(s) and Committees are expected to schedule and facilitate the invitations, outreach, and recruitment of any campaign specific meetings and/or gatherings. Any supplemental or small meetings for Area Organizer(s) and/or Committees will be scheduled by those Leads and Committee members. Leads and communities are encouraged to use the following meeting host tools:

Zoom: <https://zoom.us>



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BlueJeans: <https://www.bluejeans.com>

Google Hangouts: <https://hangouts.google.com>

The Solarize Campaign Team can assist with troubleshooting and assistance with scheduling. The Campaign Team will share any resources that will be helpful in training and troubleshooting.

- Outreach and Recruitment:

We ask that Area Organizer(s) prioritize virtual gathering and activities during the COVID-19 pandemic. **Encouraged activities include: emails, e-flyering, phone and text banking, posting Solarize Fairbanks information to social media and news outlets, lit-dropping, and yard signing.**

For In-person activities, such as: neighborhood gatherings, flyering, canvassing, etc., we ask all involved to maintain practicing physical distancing, wearing a mask, limiting any in-person gathering to 6 or lower, and hygienic routines (frequent handwashing and surface sanitation).

The Campaign Team will be responsible for announcing any general updates, virtual events, and materials related to Solarize Fairbanks and all the community campaigns on our [Facebook](#) and [Website](#). Area Organizer(s) and Outreach Committees are responsible for the recruitment and outreach for their events and activities.. We may look into virtual announcements with news media outlets.

Partnership with Installers and Financial Institutions

As the COVID-19 pandemic continues to evolve, this will impact how property assessments, contract signing, deposits, installation and inspection periods are conducted. Solarize Fairbanks plans to go as far as reasonable with selections and recruitment that adheres with CDC guidelines. We ask for partner installers and financial institutions to respect Area and individual levels of comfort during these processes.

For Installers:

Solarize Fairbanks will ask and lay out in each Memorandum of Agreement with installers that they work with homeowners to:

- Develop their own COVID-19 plan and communicate that with Solarize participants,
- Offer remote assessments and virtual contract signing,



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- Minimize or remove entrance into homes and businesses during the install or push back install dates to later in the summer in accordance with the homeowners wishes,
- Take proper precautions when going into homes and be sure to wear masks/disposable gloves and all standing guidance from the CDC.

Contact Information:

- Information Insights: Jamie Hansen, 907-450-2461, jamie@iialaska.com
- Northern Center: Lisa Baraff, 907-452-5095, lisa@northern.org
- The Alaska Center: Alyssa Quintyne, 907-347-4670, alyssa@akcenter.org
- Fairbanks Climate Action Coalition: Kenzley Defler, 502-468-8788, kenzley@fbxclimateaction.org
- Alaska Center for Energy and Power: Ben Loeffler, 908-888-2569, bhloeffler@alaska.edu

Resources:

State of Alaska COVID-19 Information Page <http://coronavirus.alaska.gov>

Alaska Department of Health and Social Services - COVID Resources

<http://dhss.alaska.gov/dph/Epi/id/Pages/COVID-19/default.aspx>

CDC COVID-19 Information <https://www.cdc.gov/coronavirus/2019-ncov/index.html>