



**The  
Mobilization  
Center**



## **Summer 2021 Community Outreach Specialist Job Description**

Location: Anchorage

We are looking for passionate, socially confident, reliable individuals to be advocates and champions for political themes of voting rights, social justice and environmental conservation. This is a seasonal position that will run through the summer with the possibility to continue into the fall based on the needs of our campaigns.

This position is based in Anchorage, and will primarily take place while going door-to-door in the Anchorage bowl area. Outreach Specialists will be using the Deep Canvassing model, which will include long, engaging conversations at the doors in an attempt to persuade and educate voters on these pressing issues.

Duties Include (but are not limited to):

- Be willing and able to go door-to-door throughout a six-hour shift
- Holding educational and persuasive conversations with Alaskans on key issues, such as voting rights and environmental justice
- Encouraging active public involvement such as taking action to call their representatives or attending events
- Recording accurate data, and working with their supervisor to ensure quality and accuracy
- Exercising diplomacy, as conversations will take place with Alaskans from all walks of life and political dispositions
- Complying with all COVID-19 safety protocols outlined by the employer

The ideal candidate would:

- Have experience canvassing, door knocking, phone banking or working with the public
- Have an interest and/or experience working in politics and social justice
- Have excellent interpersonal skills
- Be willing and skilled at active listening and be able to handle difficult conversations
- Be independent, accountable and honest
- Have experience working with technology and data entry

All duties will be in compliance with the most up-to-date COVID-19 health guidelines, as provided by the CDC. Until further notice, we will do our best to limit indoor contact. All in-person activities will be done so while wearing a mask and at a distance of at least six feet.

This is an entry-level position that provides career-building opportunities in the larger conservation and social justice movement. Community Outreach Specialists will work directly with the Canvass Director and Deputy Director to interact with Alaskans on key political issues dealing with, but not limited to, social justice, conservation, and fair elections. Community Outreach Specialists will work to maintain relationships with Alaskans, engage in active listening resulting in productive and in-depth conversations on issues as assigned.

The salary is dependent on experience and starts at \$16-20/hour. Work hours will be Monday - Friday 2:00pm - 8:00pm, but are subject to change. Additional hours are occasionally available and are determined based on the needs of the campaigns we work on. Positions are open until filled. You must be 18 years of age or older to apply for this position.

Employment is contingent on a successful background check. To apply, email a cover letter and resume to Emily Leak-Michie [emilyl@akcenter.org](mailto:emilyl@akcenter.org).

Please feel free to reach out with any questions.

*The Alaska Center* provides a supportive work environment with excellent benefits and incentives. *The Alaska Center* is an equal opportunity employer. Employment and promotional opportunities are based upon individual capabilities and qualifications without regard to race, color, religion, gender, gender identity or expression, pregnancy, sexual orientation, age, national origin, marital status, citizenship, disability, veteran status, or any other protected characteristic as established under law.

*The Mobilization Center* is a year-round canvassing and outreach program fiscally sponsored by the Alaska Center. Our team works statewide to educate, engage and mobilize Alaskans to promote democracy, environmental protection and social justice.

*Native Peoples Action Community Fund (NPACF)* is an Indigenous led non-profit established to facilitate an Alaska Native statewide grassroots movement advancing the transition to a just society that provides for the continuation of our Alaska Native ways of life, and the wellbeing of Alaska Native peoples. Our operating principles include:

1. Be Well: Indigenous wellbeing founded on respect and understanding;
2. Be Grounded: Indigenous education for all;
3. Be Sustained: sustainable economies of place founded on respect;
4. Be Seen: media and messaging by Indigenous artists;

5. Be Heard: amplify Indigenous voices; and
6. Be Sacred: honor and defend Indigenous spirituality.